

## Monash University Procedure

<b>Procedure Title</b>	Ethical Research and Approvals: Scientific Activities Involving Animals Procedures
<b>Parent Policy</b>	Ethical Research and Approvals Policy
<b>Date Effective</b>	25-November-2009
<b>Review Date</b>	10-July-2017
<b>Procedure Owner</b>	Research, Ethics and Compliance Manager
<b>Category</b>	Academic Quality and Standards
<b>Version Number</b>	1.1
<b>Content Enquiries</b>	<a href="#">Research, Ethics and Compliance Manger</a>
<b>Scope</b>	Applies to all Monash University staff and students, full time, part time, casual or adjunct, from Australian Monash University campuses, who host, conduct, participate in or disseminate the results of research involving human or animal subjects. Visitors to an Australian University campus who participate in research are also covered by this policy.
<b>Purpose</b>	To ensure that research conducted under the auspices of Monash University complies with the Australian Code of Practice for the Care and Use of Animals for Scientific Purposes when using live animals for research.
<b>PROCEDURE STATEMENT</b>	

### 1. Research Governance

Monash University staff and students who use animals in research and teaching activities have a moral obligation to treat the animals with respect and take into consideration all aspects of the animals' welfare when designing and conducting research activities.

Staff and students using animals in research activities must comply with the requirements set out in:

- The Prevention of Cruelty to Animals Act 1986 (Vic);
- The Prevention of Cruelty to Animals Regulation 2008 (Vic);
- Catchment and Land Protection Act 1994 (Vic);
- Catchment and Land Protection Regulations 2002 (Vic);
- The Australian Code for the Care and Use of Animals for Scientific Purposes 8th Edition 2013;
- The Code of Practice for Housing and Care of Laboratory Mice, Rats, Guinea Pigs and Rabbits;
- The Code of Practice for the Use of Animals from Municipal Pounds in Scientific Procedures 2001;
- The Australian Code for the Responsible Conduct of Research (2007);
- Department of Economic Development, Jobs, Transport and Resources, Policy, Procedures and Guidelines;
- Monash University Policies, Procedures and Guidelines.

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Staff and students will achieve the above by:

- Familiarising themselves with the content of the above documents;
- Ensuring that all activities involving the use of animals are subject to review and monitoring by an Animal Ethics Committee responsible for reviewing all Monash University research and teaching activities using animals;
- Ensuring that no member of staff or student shall use animals for research and teaching without the prior written approval of a Monash University AEC.

### **Responsibility**

Monash University staff and students

Non-Monash University persons conducting activities at Monash premises

## 2. Licence(s)

- The Act requires that all institutes conducting research and teaching activities involving the use of animals within Victoria hold a Scientific Procedures Premises Licence (SPPL).
- Applications to obtain or modify a SPPL must be coordinated through the Monash Animal Ethics Office.
- Licence nominees shall be either the Dean of a Faculty or their nominee but a licence must not be obtained without the knowledge of the Animal Ethics Office.
- The Act requires that all institutes breeding specified animals for scientific purposes hold a Specified Animals Breeding Licence (SABL). Monash University will hold only one SABL. Only the Director of Monash Animal Research Platform shall be the licence nominee on any SABL held by Monash University.
- Licence nominees must be aware of the research and teaching activities to be conducted under the licence. This may be achieved by maintaining an awareness of the research and teaching activities considered by the AEC or by nominating a delegate who will maintain such awareness.

### **Responsibility**

Research, Ethics and Compliance Manager

Monash Animal Ethics Office

Director, Monash Animal Research Platform

Deans or nominee

## 3. Monash University Animal Welfare Governance

- The Research, Ethics and Compliance Manager will monitor research activities involving animals conducted by Monash University staff and students or conducted on Monash premises by ensuring both Animal Ethics Committees and Licence Nominees are meeting their responsibilities as described in the Australian Code for the Care and Use of Animals for Scientific Purposes.
- The Monash Animal Ethics Office, will provide information sessions to the Monash research community on matters relating to animal welfare, and legislative requirements applicable to the use of animals in research and teaching. Such training will be offered on a biannual basis.

### **Responsibility**

Research, Ethics and Compliance Manager

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Monash Animal Ethics Office

### 4. Animal Ethics Committees

- In accordance with both The Act and The Code each SPPL must nominate or establish an Animal Ethics Committee (AEC) to review all proposed research and teaching activities using animals.
  - Composition of the Animal Ethics Committee Members of Monash University AECs are to be appointed by the Licence Nominee or their delegate. The AEC must comprise at least five persons, including a separate person appointed to each of the following categories A to D:
    - A Chairperson - The Chairperson shall be appointed by the Licence Nominee;
    - Category A: - A person with qualifications in veterinary science that are recognized for registration as a veterinary surgeon in Australia, and with experience relevant to the institution's activities or the ability to acquire relevant knowledge;
    - Category B: - A suitably qualified person with substantial and recent experience in the use of animals for scientific purposes relevant to the institutions and the business of the AEC. This must include possession of a higher degree in research or equivalent experience;
    - Category C: - A person with demonstrable commitment to, and established experience in, furthering the welfare of animals, who is not employed by or otherwise associated with the institution, and who is not involved in the care and use of animals for scientific purposes;
    - Category D: - A person who is both independent of the institution and who has never been involved in the use of animals in scientific or teaching activities, either in their employment or beyond their undergraduate education.

The Committee shall have the power to co-opt members.

- All AEC Chairpersons should familiarise themselves with Section 2.3 of The Code: Responsibilities and operation of AECs.

#### **Responsibility**

Licence Nominees  
Chairperson, AEC  
Monash Animal Ethics Office

### 5. Animals to be covered by these procedures

- Under the Code and The Prevention of Cruelty to Animals Act 1986 (Vic) the definition of animal covers:
- A live member of a vertebrate species including any-
  - fish or amphibian; or
  - reptile, bird or mammal, other than any human being or any reptile, bird or other mammal that is below the normal mid-point of gestation or incubation for the particular class of reptile, bird or mammal; or
  - a live adult decapod crustacean, that is;
    - a lobster; or

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- a crab; or
  - a crayfish; or
  - a live adult cephalopod including;
    - an octopus; or
    - a squid; or
    - a cuttlefish; or
    - a nautilus;
  - Any animal of a species that is declared by the Minister of Agriculture, by notice in the Gazette, to be a species of animal for the purposes of The Prevention of Cruelty to Animals Act 1986 (Vic) and The Code.
- The above species include any mammalian fetus, or any avian or reptilian pre-hatched young, that is in the last half of its period of gestation or development, including marsupial pouch young and fully metamorphosed juveniles (Amphibians and Fish) but not including human beings or other prenatal, pre-hatched, larval, or other such developmental stages of species other than mammals, birds, and reptiles.

## 6. Animal use and ethical review

- Written approval must be sought for all research and teaching activities, breeding programs, teaching units or training courses involving animals regardless of where the animals are located, where the animals may be housed or used, or of the source of funding when such activities:
  - Are sponsored by Monash University;
  - Are conducted by or under the direction of any employee, student, or agent of Monash University in connection with his or her individual Monash University responsibilities;
  - Are conducted by or under the direction of any employee, student, or agent of Monash University involving the use of any Monash University property or facility; or
  - Involve any collaborating, sub-granting, or sub-contracting individual or institution working with Monash University.

Note: When considering an application for the use of animals in teaching coursework the reviewing AEC must consider the requirements of the Monash University [“Use of Animals in Coursework Programs Policy and Procedures”](#).

- All animals must be assessed at least daily by the investigator or nominee to ensure wellbeing of animals in accordance with the Code. Applications must clearly indicate who has the primary responsibility for assessing wellbeing of animals – both during weekdays and after hours.
- Notification to the AEC is required prior to obtaining or using biological material discarded following the practice of veterinary procedures by a veterinarian, or found in the animal's environment.
  - For tissues and/or organs scavenged from Veterinary Clinics, written consent of the owner of the animal must be obtained.
  - For tissues and/or organs collected from dead native wildlife (including road kills) a wildlife permit from the Victorian Department of Economic Development, Jobs, Transport and Resources must be obtained.
  - For tissues and/or organs that are imported from overseas, written approval from Australian Quarantine and Inspection Service and/or Convention on International Trade in Endangered Species must be obtained.
- Scavenging, which is the use of an entire animal or organ or tissue from an animal already killed for another purpose, or animals that are killed as part of another AEC-approved

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project, does not require approval in addition to the original written approval for the original use.

Note: The killing of animals for the specific purpose of obtaining these materials is considered a scientific procedure and requires prior written approval from the AEC. The AEC should be informed when an investigator or teacher is "scavenging", especially if this is occurring on a regular basis.

- Activities involving non-Monash facilities and/or non-Monash staff
  - When activities are to be conducted at a location within Victoria not under the jurisdiction of any AEC in Victoria, Monash staff and students must:
    - Submit an animal ethics application and obtain written approval from a Monash University AEC before field activities begin;
    - Notify the Monash Animal Ethics Office who will notify the DEDJTR Field Work Notification Form;
    - Inform themselves of any other approvals and/or permits from other authorities that may be required.
  - When activities are to be conducted at a location within Victoria under the auspices of another institution's AEC, Monash University may or may not assess projects depending on the host institution's policy on external investigators conducting experiments on its premises, however Monash University staff must:
    - Advise Monash University via the AEC of their involvement by submitting Field Work Notification if approval is obtained from the host institution;
    - Provide full details in writing of the activity and location. The minimum details are those required by the Monash AEC Field Work Notification Form;
    - Provide confirmation of written approval of the project by the AEC of the host institution if the approval is obtained from the host institution;
    - Terminate their involvement in the activity if the responsible investigator fails to respond to Monash AEC concerns regarding the welfare of the animals. Such termination must be confirmed in writing to the person responsible for the project and a copy sent to the Secretary of the Monash AEC.
  - When activities are to be conducted at a location outside of Victoria however within Australia
    - Under the auspices of another institution's AEC
      - Monash University may or may not assess projects depending on the host institution's policy on external investigators conducting experiments on its premises, however Monash University staff must:
        - Advise Monash University via the AEC of their involvement by submitting Field Work Notification if approval is obtained from the interstate host institution;
        - Contact Monash Animal Ethics Office for interstate licencing requirements
    - Under the auspices of Monash AEC,
      - Monash University staff must:
        - Obtain written AEC approval for the project;
        - Contact Monash Animal Ethics Office for interstate licencing requirements;
        - Obtain necessary permits
  - When activities are to be conducted in another country;
    - Investigators who plan to use animals in another country must obtain approval from Monash AEC for such use by submitting a Fieldwork form.

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- The AEC may accept approval granted by a local AEC or its equivalent in that country if it is satisfied that outcomes would be equivalent to those expected through application of the Code.
  - The AEC must ensure that animal care and use in the other country is adequately monitored. The AEC may appoint an agent or delegate to conduct the monitoring and inspection on its behalf.
  - The project complies with the governing principles of the code provided that such compliance does not breach relevant local legislation
  - The project is not conducted in another country as a mechanism of avoiding compliance with the code.
- Non-Monash staff or students wishing to house animals and/or conduct research or teaching at Monash University premises must ensure the following:
    - Investigators from institutions with a legally constituted AEC that are based in Victoria;
      - Non-Monash staff and students are required to obtain approval from their home institution;
      - Responsibilities of the home AEC are to be delegated to a Monash AEC for the duration of the animal housing/scientific procedures taking place at Monash University.
    - Investigators from institutions with a legally constituted AEC that are not based in Victoria;
      - Non-Monash staff and students are required to obtain approval from their home institution;
      - Non-Monash staff and students are required to obtain a Scientific Procedures Fieldwork Licence from BAW and provide a copy of that licence to Monash University;
      - A Monash AEC is to be nominated with formal inter-institutional agreement for the duration of animal housing/scientific procedures taking place at Monash University premises in the Scientific Procedure Field Licence or Scientific Premises Procedures Licence.
    - Investigators from institutions without a legally constituted AEC that are based or not based in Victoria;
      - Non-Monash staff and students are required to obtain approval from a Monash AEC;
      - Non-Monash staff and students are to obtain a Scientific Procedures Fieldwork Licence from EDJTR and provide a copy of that Fieldwork Licence to Monash University in accordance with DEDJTR's instruction;
      - A Monash AEC is to be nominated for the duration of animal housing/scientific procedures taking place at Monash University premises in the Scientific Procedure Field Licence or Scientific Premises Procedures Licence.
      - Confirmation must be provided that written approval of the project by the AEC of the host institution has been granted.
      - An application to the AEC responsible for the animal facility will be made and permission to allow animal housing and/or the conduct of research or teaching at Monash premises shall be given by that Monash AEC on a case-by-case basis. In the event that a proposal is not submitted in accordance with and containing the information specified in The Code, Monash AEC may in their absolute discretion, decline to act as the

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delegated and/or nominated AEC in relation to particular research or teaching activities on Monash University premises.

- Investigators from institutions without a legally constituted AEC that are based or not based in Victoria;
  - Non-Monash staff and students can not submit an application in their own right, application must be submitted by the Monash staff as a Chief Investigator.

### Responsibility

Monash University staff, adjuncts, students and non-Monash persons undertaking activities at Monash premises

## 7. Research or teaching proposals and subsequent amendments involving the use of animals for ethical review

- New applications and subsequent amendments to approved protocols must be submitted to the relevant AEC on the current application and amendment forms as per the guidelines found on the Monash Animal Ethics Office website.
- Only Monash University staff and adjunct staff may be listed as a Chief Investigator on Animal Ethics applications. Visiting scholars, students and affiliated staff are not eligible to apply for animal ethics approvals. All staff using animals must be listed on the application
- Complete proposals will be receipted by the AEC secretariat and assigned to the next available meeting of the AEC.
- Incomplete proposals will be returned to the investigator for their attention and will not be considered as having been submitted to the AEC secretariat.
- Closing dates for AEC meetings are available from the Monash [Animal Ethics Office website](#).
- The AEC may require inspection of the facilities, procedures and personnel before giving written approval.
- Investigators are notified of the review outcome in writing following the meeting. Any issues to be addressed are itemised in a letter from the Committee. Proposals with no issues will receive written notification of approval. Proposals that have issues to be addressed will be approved once the issues have been addressed to the satisfaction of the Committee.
- AEC approvals are generally issued for periods of up to three years; however approvals may be issued for longer periods if the research project is funded for longer duration by the external funding agency.
- Application for time extension (maximum for 12 months) must be submitted before the end date of approval and can be submitted only once
- Any subsequent modifications to the protocol, changes to the number of animals, species/strains/breeds of animals, procedures, location of research/housing or fieldwork site, addition/removal of personnel or time extensions must be subject to written approval from the AEC.

### Responsibility

Monash University staff and adjuncts

## 8. Reports

- Annual/Completed Project Reports to AEC

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All investigators receiving written approval from the AEC for research or teaching activities, breeding programs, teaching units or training courses must submit annual progress reports and a completed project report within six months of completion of the project. These include those discontinued, not commenced or completed. The AEC reserves the right not to approve new applications in the event of non-compliance in relation to reporting requirements on past approved applications.

- Annual Animal Use Return to DEDJTR

Chief Investigators are required to submit annual animal use reports on the Animal Use Return Form provided by DEDJTR as stipulated under The Act for projects conducted in Victoria. Investigators will be notified via the Monash Animal Ethics Office when returns are due and provided with the latest forms for completion. Complete forms must be returned to the AEC by the specified due date.

- Annual Animal Use Return to Interstate Regulators

Where projects are conducted in states other than Victoria, Animal Use Returns must be submitted to the relevant State Regulator. Investigators will be notified via the AEO when returns are due and provided with the latest forms for completion. Complete forms must be returned to the AEC by the specified due date.

### Responsibility

Monash University staff and adjuncts

## 9. Responsibilities of chief investigators

The Chief Investigator is the nominated officer to liaise with the AEC and is responsible for ensuring the following:

- The Chief Investigator (CI) and any named co-investigators are familiar with Section 3 of The Code;
- The CI must accept primary responsibility for work undertaken including the selection of an appropriate animal species, the choice of the number of animals, the nature of the procedures and all matters related to the monitoring and continuing welfare of the animals and their ultimate disposal, according to the principles outlined in this procedure. The AEC will only liaise with the CI and not with other co-workers or students working under the CI's supervision. In the absence of the CI, the AEC will liaise with the nominated co-worker who acts on behalf of the CI;
- It is the responsibility of the CI to obtain written approval from the Monash AEC before beginning a program of research projects, breeding programs, teaching units or training courses that uses any animal (as defined in Section 5 of The Code);
- The CI must ensure that adequate records of animal use, procedures and monitoring are kept and that such records are kept when students/staff leave and for seven years after the completion date;
- The CI must continually reconsider the value of specific animal procedures to the overall aim of the study before carrying out each series of tests or procedures on animals. In the event of an audit the CI will be required to demonstrate evidence that such a review has been conducted;
- If a suitable alternative to animal experimentation becomes available, the CI must consider the alternative procedure in view of the requirement to minimise the number of animals used;
- It is the responsibility of the CI to request approval from the AEC to modify approved animal ethics protocol. Any changes require written approval from the AEC and requests for

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changes will be considered at one of the scheduled meetings of the AEC; therefore projects should be planned well before the actual starting date;

- The CI must ensure that all staff and students, including technicians, and collaborators are named on the application and properly trained to carry out specific animal procedures. It is acceptable for the CI to train staff and students in specific techniques. It is expected that the CI will provide close personal supervision until such time that complete competence has been attained in activities;
  - The CI must report to the AEC any adverse events associated with an approved protocol as soon as possible after the incident using the Monash Incident/Non-Compliance Report Form.

### **Responsibility**

Monash University staff and adjuncts

## 10. Information Session

- The Code requires that Monash University ensures that staff, adjuncts and students are aware of their responsibilities under The Code through the provision of educational programs, continuing training and workshops. Therefore Monash University requires that:
  - All new Monash staff and students using live animals complete the information session titled “Animal Use in Research and Teaching” run by the Animal Ethics Office at the first available session;
  - Investigators must have successfully completed the relevant training to be named on an animal ethics application.

### **Responsibility**

Monash University staff, adjuncts and students

## 11. Compliance

- The University Animal Welfare Officer, the AEC or its appointed representative shall have the right at any time, and without notice, to inspect the facilities in which the animals are housed and/or inspect the laboratories in which experimental work occurs, the procedures used and the condition of the animals. Where there is concern they shall be required to investigate and to take appropriate action. All members of the University or other persons may bring to the attention of the AEC any concern regarding compliance with The Act, Regulations and The Code.
- The AEC shall be responsible for ensuring compliance with The Act, Regulations, Code and is authorised to require a University member to either modify (as directed by the Committee) or to suspend/withdraw their research or teaching program involving live animal usage.

### **Responsibility**

Monash University staff, adjuncts and students  
Animal Welfare Officer  
AEC members

## 12. Non-Compliance

Non-compliance occurs where there is a specific action or omission that constitutes a breach of the Code by any party or person involved in the care and use of animals including investigators, animal carers, the AEC, governance officials, and external parties. Non-compliance may also involve breaches of relevant state or territory legislation(s).

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- Incident and complaint alleging non-compliance may come from an internal or external source.
- Complaints can be made verbally or in writing (preferred). Written complaints should be submitted using Incident /Non-Compliance Report Form. The complainant can remain anonymous.
- The concern should be reported to AWO or the Chairperson of the AEC. In the event of the AWO or the Chairperson are not being available, complaints can be reported to the Research, Ethics and Compliance, Manager or the respective Licence Nominee.
- The AWO or the Chairperson are responsible for determining whether;
  - the alleged incident or complaint should be investigated for non-compliance;
  - the activities need to cease immediately until the incidence/non-compliance is reviewed by the AEC, and whether immediate action is required to alleviate any animal suffering or distress. The welfare of the animals is always the priority where non-compliance has the potential to adversely affect animal wellbeing;
  - If immediate action is required to be taken by the AWO or the Chairperson, the Chief Investigator, the respective Licence Nominee, Head of School/Dean of Faculty and Manager, Research Ethics & Compliance will be advised in writing;
  - In the event of the AWO or the Chairperson are not being available, complaints can be reported to the Research, Ethics and Compliance, Manager or the respective Licence Nominee.
- In all instances of Minor non-compliance, the following actions will occur:
  - The Chief Investigator and the Manager Research Ethics & Compliance are informed in writing;
  - The allegation, assessment and recommended actions are reported in the AEC minutes;
  - If there is a repeat of the same incident, depending of the severity of the non-compliance, it may be dealt with as a major non-compliance; and
  - The incidence of non-compliance is recorded against the project.
- In all instances of Major non-compliance, the following actions will occur:
  - The Chief Investigator, respective Licence Nominee, Head of the School/Dean of the Faculty and Research, Ethics and Compliance, Manager are informed in writing;
  - Consideration will be given to the need to suspend approval for the activity. Consideration for the time-frame for suspension of the approval will be dependent on the nature of the non-compliance;
  - The welfare of the animals will always be a priority where non-compliance has the potential to adversely affect animal wellbeing. If necessary appropriate action must be taken to alleviate any animal suffering or distress (if not already implemented);
  - The allegation, assessment and recommended actions are reported in the AEC minutes; and
  - The incidence of non-compliance is recorded against the project.
- Depending on the degree of non-compliance the AEC may:
  - caution the Chief Investigator/project staff member;
  - suspend or withdraw approval for a specific activity within a project;
  - suspend or withdraw approval for the project;
  - Investigate other projects involving the staff member or Chief Investigator;
  - recommend disciplinary action to the Licence Nominee and line manager/s;
  - Research, Ethics and Compliance, Manager may report to statutory authority and/or funding agency.
- The AEC shall be responsible for ensuring compliance with The Act, Regulations, Code and is authorised to require a University member to either modify (as directed by the Committee) or to stop their research or teaching research program involving live animal usage

### Responsibility

Monash University staff, adjuncts and students  
The Chairperson  
Animal Welfare Officer

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Monash Animal Ethics Office  
Research, Ethics and Compliance, Manager  
AEC members

### 13. Appeals

- A Chief Investigator wishing to appeal an AEC decision must do so in writing to the AEC Chairperson within 14 days after being advised of the AEC decision.
- The AEC Chairperson is responsible for adding the appeal to the agenda of the next scheduled AEC meeting where the AEC will review the appeal.
- The AEC Chairperson will inform the Chief Investigator in writing of the outcome of the AEC review of the appeal within 14 days from the AEC meeting.
- If staff, adjunct or student finds the outcome unsatisfactory the complaint must be referred in writing to the Research, Ethics and Compliance, Manager within 28 days of the AEC decision for review of the due process.
- The Research, Ethics and Compliance, Manager will advise the AEC, the investigator and the SPPL Nominee of the outcome of the review of due process.
- If the Research, Ethics and Compliance, Manager finds fault with the process for an AEC decision, the AEC may be requested to re-review the application in light of any finding and with due process.
- If the matter is not resolved, a written request for intervention may be made to the Vice Provost (Research) by either the complainant or the Research, Ethics and Compliance, Manager within 28 days of the AEC's final decision. The written request must include the basis on which the request for intervention is being made.
- The Vice Provost (Research) must review the complainant's application and then attempt to resolve the complaint through further negotiation or mediation, or may advise the complainant in writing that the complaint is considered to be lacking in substance, or frivolous and/or vexatious, and that no further consideration or intervention is to be conducted.
- A complaint case will be considered closed upon receipt by the Vice Provost (Research) of a written withdrawal of the complaint by the complainant, or when the Vice Provost (Research) determines that there is nothing further that can be done in order to settle the complaint.
- Decisions of the Vice Provost (Research) may be appealed by the complainant in writing to the Vice-Chancellor. An appeal must be made within 28 days of receipt of the decision of the Vice Provost (Research). An appeal must be in writing and include the grounds for the appeal. It will not be sufficient for a complainant to ask for a re-consideration of the original complaint. The complainant must provide some reasons why they consider the decision to be incorrect or unfair.
- The decision of the Vice-Chancellor is considered to be final

#### Responsibility

Chairperson, AEC  
Monash Animal Ethics Office  
Research, Ethics and Compliance, Manager  
Head, Academic Unit  
Vice Provost (Research)  
Vice-Chancellor

### 14. Misconduct or Breach of the Code

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- Where University employees fail to obtain written ethical approval when such approval is required or where they act contrary to the decision of an AEC, the matter may amount to misconduct and be dealt with under the University's Procedures for Investigating Complaints of Research Misconduct. Where a student has engaged in an unethical activity, the matter should be dealt with by the student's examiner or supervisor, and where necessary, referred to the head of the school.

### Responsibility

Vice Provost (Research)  
 Research, Ethics and Compliance, Manager  
 Heads of academic/administrative units  
 Research supervisors and managers  
 Monash University staff and students

<b>Responsibility for implementation</b>	Vice Provost (Research) Monash Research Committee (MRC) Monash Animal Ethics Office Departmental/School Animal Ethics Committees Monash Research Office Heads of academic/administrative units and controlled entities Research supervisors and managers Research staff All Students
<b>Status</b>	Review
<b>Approval Body</b>	<b>Name:</b> Academic Board <b>Meeting:</b> <b>Date:</b> <b>Agenda item:</b>
<b>Definitions</b>	<b>AEC:</b> Animal Ethics Committee <b>The Act :</b> Prevention of Cruelty to Animals Act 1986 No 46 (Vic) <b>The Regulations:</b> Prevention of Cruelty to Animals Regulations 2008 No. 162(Vic) <b>The Amendment:</b> Animals Legislation Amendment (Animal Care) Bill 2007 No 65 (Vic) <b>The Code:</b> Australian Code for the Care and Use of Animals for Scientific Purposes, 8th Edition 2013 <b>DEDJTR:</b> Department of Economic Development, Jobs, Transport and Resources <b>SPPL:</b> Scientific Procedures Premises Licence <b>SABL:</b> Specified Animals Breeding Licence
<b>Legislation Mandating</b>	Queries may be addressed to Risk and Compliance at:

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<b>Compliance</b>	riskandcompliance@monash.edu.
<b>Related Policies</b>	
<b>Related Documents</b>	<ul style="list-style-type: none"><li>• <a href="#">Use of Animals in Coursework Programs Policy and Procedures</a></li><li>• <a href="#">Incident/Non-Compliance Report Form</a></li></ul>