

Monash University Policy

Policy Title	Admissions of Observers to Academic Board Meetings Policy
Date Effective	16-April-2014
Review Date	16-April-2017
Policy Owner	Director, Executive Services
Category	Operational
Version Number	2.0
Content Enquiries	adm-PolicyBank@monash.edu
Scope	All Monash staff All Monash students Members of Academic Board
Purpose	To regulate the attendance of non-members at meetings of Academic Board, so that the object of transparent governance is achieved with minimal impact on the conduct of meetings.
POLICY STATEMENT	

In accordance with the University's goal of transparent governance, members of staff and students of the University who are not members of the Academic Board may attend meetings of those bodies as observers. The number of observers is limited to 10 for any meeting of the Board.

Non-members wishing to attend a meeting of Academic Board must make application as specified in the Procedures and their attendance is subject to the requirements of the meeting and the Procedures. Observers may not bring any recording device into the meeting chamber. At the discretion of the Chair any observer may be requested to leave the meeting without notice.

Supporting Procedures	Admission of Observers to Academic Board Meetings Procedures
Responsibility for implementation	Secretary, Academic Board
Status	Revised
Approval Body	Name: Academic Board Meeting: 2/2014 Date: 16-April-2014 Agenda item: 10.2
Endorsement Body	Name: Steering Committee of Academic Board Meeting: 2/2014 Date: 08-April-2014

	Agenda item: 10.2
Definitions	Observers: members of staff and students of the University, who apply to and are granted permission by the Academic Board Secretary to attend a particular meeting.
Legislation Mandating Compliance	Monash University Act 2009 (in particular, section 20) Monash University (Council) Regulations
Related Policies	
Related Documents	