

Monash University Policy

Policy Title	Departments and Schools - Establishment, Renaming and Approval Policy
Date Effective	24-March-2011
Review Date	24-March-2014
Policy Owner	Vice-Chancellor and President
Category	Operational
Version Number	1.0
Content Enquiries	Execserv Policy
Scope	All faculties All campuses
Purpose	The purpose of this policy and the related guidelines is: <ul style="list-style-type: none"> • to provide guidance to faculties (in conjunction, where relevant, with President-led campuses) developing proposals for new departments and schools or proposing to rename departments and schools; and • to define the approval process for such proposals.
POLICY STATEMENT	

Proposals for new departments and schools or for the renaming of a department or school must take into account the range of issues canvassed in the Guidelines (see the Supporting Guidelines section below). Full documentation must be submitted first to the relevant Deans then to the Academic Board and finally to Council for approval.

Supporting Procedures	
Responsibility for implementation	Vice-Chancellor and President Deans Senior Deputy Vice-Chancellor and Deputy Vice-Chancellor (Research) Deputy Vice-Chancellor (Education) Deputy Vice-Chancellor (Global Engagement) Pro Vice-Chancellor (Sunway) Pro Vice-Chancellor (South Africa) University Solicitors Office
Status	New
Approval Body	Name: Council Meeting: 2/2011 Date: 24-March-2011

	Agenda item: 9.2.7
Endorsement Body	Name: Academic Board Meeting: 1/2011 Date: 23-February-2011 Agenda item: 14.7
Definitions	Department and School: the units of university organisation established by and constituted as such according to Monash University (Vice-Chancellor) Regulations Part 2 - The faculties and regulations made thereunder.
Legislation Mandating Compliance	Monash University (Vice-Chancellor) Regulations Part 2
Related Policies	Centres and Institutes Policy and Procedures All policies in the Development of Academic Programs policy and procedures Index
Related Documents	